

# Minutes of the Board of Directors Meeting

Date January 21st, 2023

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Time 3:18pm

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Meeting called to order by Kevin Hawkins

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## In Attendance

Kevin Hawkins, David Sorenson, Carolyn Mayers, Karyn Bird, and Rob Putnam were present.

## Choose Officers

The board choose the following officers:

- Kevin Hawkins will be President and Treasurer
- David Sorenson will be Secretary
- Carolyn Mayers will be Vice President and Landscape Chair

## Approval of Minutes

Kevin moved to approve the minutes from the November 29th board meeting. The Board **Approved** minutes.

Kevin moved to approve the minutes from the December 11<sup>th</sup> board meeting. The Board **Approved** the updated minutes.

## New Business

### *Proposal to Approve 2024 Landscape Maintenance Contract with Straub*

Kevin motioned to approve the contract with Straub. The Board **Approved**. Carolyn will discuss options with Straub for partial or no moss treatment. If we redo one sprinkler section with seed or other alternative ground covers, moss treatment would not be needed in that location.

### *Proposal to Adopt 2024 Budget*

Kevin motioned to approve the 2024 budget that was presented at the annual meeting. The Board **Approved**.

### *Proposal to Reimburse Kevin Hawkins \$116.64 for Expenses Related to Mailing Annual Meeting Notifications to 83 Members*

David motioned to reimburse Kevin the \$116.64 for annual meeting mailing expenses. The Board **Approved**.

### *Domain Renewal*

The board needs to renew our website domain in March and have so far been unable to determine the account used for previous renewals. Karyn believes Kathleen set this up and should have the information. A debit/credit

## ***The Uplands at Timberhill Homeowner's Association***

card is needed to make the payment and the HOA doesn't have one. **The board agreed that we can use a personal card and reimburse whoever pays.**

### *Google Drive Security*

David updated security on the HOA Google Drive folders to remove Carolyn Miller and Brian Weldon.

### *Photocopying Resources for HOA*

Karyn informed the board that Jennifer Klammer used to do copies at her church for a lower cost than commercial locations. The board can investigate this option for future copy needs.

### *Inform Meadowridge of Landscape Maintenance Changes*

Our new landscape contract no longer contains maintenance for pathways on Meadowridge owned parcels. Kevin will email Meadowridge and notify them of this change.

### *29<sup>th</sup> Street Easement*

Sprinkler location along the 29<sup>th</sup> street easement was brought up in the annual meeting. **Kevin will do some measurements on his property to correlate with the plat maps where HOA sprinkler heads are in relation to the sidewalk and street.**

### *Adjournment*

The next board meeting was set for Tuesday March 5th at 7pm on Zoom.

The meeting was adjourned at 4:23pm