

Minutes of the Board of Directors Meeting

Date	September 9, 2024
------	-------------------

Time	7:03pm
------	--------

Meeting called to order by	Kevin Hawkins
----------------------------	---------------

IN ATTENDANCE

Kevin Hawkins, David Sorenson, Carolyn Mayers, Karyn Bird, Melissa Tucker were present.

Approval of Minutes

Kevin Hawkins moved to approve the minutes from the July 10th board meeting. The Board **Approved** the minutes.

Treasurer Report (David Sorenson)

David Sorenson gave the Treasurer report. An experimental measure to reduce water usage by 10% has led to spending on water at 53% compared to last year at this time, so we expect to come in under budget on water for this year. However, the cost of D&O insurance came in higher than we had budgeted. Kevin asked David to draft budget for 2025 for consideration at the next meeting

Landscape Report (Carolyn Mayers)

Carolyn Mayers gave the Landscape report. Grass has stayed green with the approx. 10% decrease in water. Straub did great job with trimming on paths in greenway, and we think Meadowridge trimmed some as well. Carolyn noted that the city trimmed a few trees along Arrowood, and she said she would send a thank-you note. Kevin asked whether the 2 trees south on 29th Street south of Huckleberry ever got trimmed; Carolyn said she would follow up with Straub. While the city takes responsibility for trees located between sidewalks and the street, we are unclear on whether they trim only branches hanging over the street or also the sidewalk. Carolyn said she would mention the other trees on 29th needing trimmed in her thank-you note to the city.

Follow-up needed with a general note in the next newsletter on trimming foliage along the right-of-way paths connecting neighborhood streets to the greenway path (for example, the arborvitae along the path connecting to Silktassel.

There was a request to remove moss on the greenway paths, and we agreed to discuss at the next meeting.

Melissa Tucker

Sept 19, 2024. Amended Nov. 12, 2024.

The Uplands at Timberhill Homeowner's Association

Fire fuels trimming is not happening as soon as hoped due to Public Works being backed up with other projects, but Carolyn will stay on it.

Kevin will respond to homeowner that brought up concern on overspray that water has decreased from last year with managing sprinkler heads.

Website Report (Rob Putnam)

Rob Putnam was not present. Rob sent note that website was current, and he is handling the renewal of our hosting plan this fall.

Welcoming Report (Kevin Hawkins)

Kevin Hawkins reported that the welcoming packet was delivered to 2 new owners along with a member survey. **Kevin** will follow up on interest in serving on the Board and on helping welcome new owners.

Neighborhood Watch Report (Pam Burnor)

Pam Burnor was not present.

Old Business

Role of watch captains (Carolyn Mayers)

Carolyn did some research on expectations for watch captains in other neighborhoods and found that they are sometimes seen as local community organizers, which is not something we've asked ours to do.

Kevin mentioned that he is now receiving crime reports and thinks we have worked out the remaining issues with people not receiving them.

Karyn suggested contacting other nearby HOAs to see what their neighborhood watch captains do. Carolyn said she would check with Meadowridge to see if they have job descriptions for watch captains that we might adapt.

Decisions on which CC&R issues to send notices for (Kevin Hawkins)

Kevin Hawkins sent out notices that we agreed to at the last meeting for CC&R violations, giving people until September 30th to address the problems, and also sent notices about non-compliance with a few city code issues. A few people responded to confirm they have addressed the problem, and a few people responded and asked for consideration by the Board. In particular, Kevin noted:

1. The basketball hoop on Huckleberry place: owner states it is in cul-de-sac and no one walks on the sidewalk. **Carolyn** will take a look at the hoop to see if it has wheels and how difficult it would be to move before we respond.
2. Two responses from owners on Snowbrush saying their vans are used regularly as family transportation. **Kevin** to send responses to these owners confirming that the Board has decided to allow them if used as family transportation and as long as they are parked in driveways.

The Uplands at Timberhill Homeowner's Association

3. Concern from homeowner with bushes forming an arched path along a right-of-way path to the greenway that does not want to trim them. **Carolyn** to follow-up with Public Works on clear ruling on right away for city maintenance vehicle access per section V.1.A.3 of our CC&Rs.

New Business

Reimbursements for expenses related to National Night Out

No one requested reimbursement of any expenses incurred.

Frequency of watering of 29th Street streetscape

Carolyn consulted with Straub on possibly cutting back further on the water, but Straub suggested we continue to monitor for another year before changing anything else.

Karyn Bird will check a spot near Silktassel to see if a leak has been resolved.

Other items presented at the meeting

Carolyn asked if it would be appropriate to send a note to our members inviting them to meet with her as a candidate for City Council. Board agreed that we could forward a note about the event but that she should send the same message to all local HOAs and community associations – nothing different about the announcement to our HOA.

Karyn requested that we send a notification of upcoming meetings approximately 10 days in advance (with agendas still going out closer to the meeting) since a message months in advance is too early. The Board agreed that is good practice.

Set date and time for next Board meeting

The next board meeting was set for Tuesday, November 12th at 7:00pm or, if that doesn't work for Jeanne's schedule, at 7:30 p.m. Kevin will check with her so that we can finalize the time.

Adjournment

The meeting was adjourned at 8:11pm.