

Minutes of the Board of Directors Meeting

Date January 12, 2025

Time 3:18pm

Meeting called to order by Kevin Hawkins

In Attendance

Kevin Hawkins, David Sorenson, Jeanne Liu, Karyn Bird, James Pillard, Pam Burnor, and Maria Purice were present

Choose officers

Kevin Hawkin asked that who would like to take what positions.

After discussion, it was agreed that Karyn Bird will be the president, Kevin Hawkins the treasurer and vice-president, James Pillard the secretary, and Pam Burnor the board member at-large and landscape coordinator. Kevin will be happy to help with the landscape coordination as well.

Approval of Minutes

Kevin Hawkins moved to approve the minutes from the November 12, 2024 board meeting. The Board **Approved** the minutes.

Old Business

Proposal to approve 2025 contract for landscape maintenance with Straub Landscape (with or without moss removal)

The quote is reasonable relative to last year. There is also a quote for moss removal, largely for the flat section, not what we had in mind. That would be a spray treatment and cost more than what Kevin Hawkins had in mind.

Kevin proposed that we go with the original quote without the moss treatment. This will allow us to try other methods to remove moss and leave some money for other expenses related to the landscape. The board **approved**.

Kevin will communicate to Straub about adopting the quote and holding-off for moss treatment for now.

Proposal to adopt 2025 budget

Kevin Hawkins moved to adopt the 2025 budget. The board **approved**.

New Business

Proposal to reimburse Kevin Hawkins \$159.90 for annual subscription to Zoom for UTHOA business

Kevin Hawkins asked for reimbursement of \$159.90 for annual subscription to Zoom for UTHOA business. The receipt was uploaded to Google drive. The board **agreed**.

Proposal to reimburse David Sorenson \$105.53 for expenses related to mailing 2025 assessment notices

Kevin Hawkins asked to reimburse David Sorenson \$105.53 for expenses related to mailing 2025 assessment notices. The board **agreed**.

Proposal to reimburse Kevin Hawkins \$1.01 for postage for mailing notice of 2025 annual meeting

Kevin Hawkins asked for reimbursement of \$1.01 for postage. The board **agreed**.

Other items presented at the meeting

Proposal to reimburse Kevin Hawkins \$3.80 for photo copy of meeting agendas

Kevin Hawkins asked for reimbursement of \$3.80 for photocopies of agendas for the annual meeting and this meeting. The board **agreed**.

Set the date and time for next Board meeting

The next board meeting was set for Sunday, April 6, 2025 at 2pm, location to be determined. Pam will try to reserve the meeting room at the Timberhill Athletic Club again.

Adjournment

The meeting was adjourned at 3:59pm.