

Minutes of the HOA Board of Directors Meeting

Date

April 6th, 2025

Time

1405

Meeting called to order by

Kevin Hawkins

In Attendance

Kevin Hawkins, Karyn Bird, James Pillard, Melissa Tucker, Rob Putnam, and Pattie Von Glahn were present.

Approval of Minutes

Karyn Bird moved to approve the corrected minutes from the 01/12/2025 meeting. The Board **Approved** the minutes.

Treasurer Report

Kevin Hawkins gave the Treasurer report. We reviewed the Financial Statement. We have collected 100% of the homeowner's dues all on time. Bills are being funded as usual. We have \$4000 cash on hand but is not listed on report. Excess was placed into a 6 month CD, netting ~ \$80 in interest.

Landscape Report

Kevin Hawkins gave the Landscape report. Pam was not present but sent Kevin a synopsis. Water was turned ON 04/01. Notes were sent to HOA Households for overgrowth hazards (Trees, Lawns). Contract with Straub is unchanged - Treating Moss on grass along Arrowood and all HOA turf along 29th. NO moss treatment on southern walkways. Pam inquired with the city about more gravel on public walkways due to sinking around the concrete. City Public works supervisor declined to correct the hazard.

Website Report

Rob Putnam gave the website report. Our website is up and active. \$19 .org domain registration fee. The .com address will be expiring later this year and we will not renew it. Keeping .org address. **Rob will submit for reimbursement.**

Welcoming Report

There is nothing to report as we currently don't have anyone in this role.

Neighborhood Watch Report

Kevin Hawkins gave the Neighborhood Watch report. Pam Burnor forwarded an email citing: NW crime statistics were received and distributed for the months of January and February. In December ODF declared Timberhill to be HIGH risk for wildlife due to excessive vegetation build up in the greenway. Positive steps for fuel reduction are being taken by Meadowridge HOA. Community Services Consortium has crews that could perform the work, free to the city, They only require the cities permission and a specific "prescription" for the work. On 04/03/25 Bill Buckley wrote *"We have sent a proposal for limited removal of blackberry thickets along the path to the city for review and guidance on permitting. Environmental Services (ES) in reviewing it in consultation with the Fire Marshal and the City Attorney. ES thinks they may have something for us by the end of the month. Depending on what we hear we will decide next steps. The Uplands HOA should be pushing the city for mitigation along their western border"*

Old Business

FireWise Assessment

Karyn Bird gave report on the firewise assessment. Still working on collaboration with Meadowridge HOA, awaiting their Annual HOA meeting to hear back on what their plans are. **Kevin Hawkins suggests to keep FireWise on future meeting agendas for follow up.**

New Business

Proposal to Reimburse Board Members

Kevin Hawkins moved to reimburse board member for the following expenses:

- \$50.00 reimbursed to Kevin Hawkins for annual fee for Oregon Business Filing (Oregon Business Registry).
- \$3.69 reimbursed to Kevin Hawkins for postage for mailing 2024 tax forms to IRS, Dave Straub, and State of Oregon.

The board **Approved** these reimbursements.

Concerns regarding HOA shared properties

Patty voicing concerns regarding watering on 29th. Neighbors on east side of street do not water green space during summer, with no noticeable difference regarding "greenery". Concern of wasted water due to water spraying into streets and sidewalks. **Karyn Bird will contact city regarding issues cutting back X% of watering to maintain space.**

Silktassel and Huckleberry - Older residents walking on walkways, tree roots causing roughly ~20 defects in the sidewalks, potentially dangerous for those with disabilities, with an injury requiring an Emergency Department visit. **Karyn Bird will assess the condition of the 29th Street and Arrowwood sidewalks and the neighborhood paths. The City will then be contacted about repairs.**

Moved to next meeting/Old Business for follow up

Adjournment

The next board meeting was set for Sunday, July 13th at 1400.

The meeting was adjourned at 1453.