

Minutes of the UTHOA Board of Directors Meeting

Date	July 13th, 2025
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Time	2:01 p.m.
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Meeting called to order by	Karyn Bird
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In Attendance

Kevin Hawkins, Karyn Bird, James Pillard, and Pam Burnor were present.

Approval of Minutes

Karyn Bird moved to approve the corrected minutes from the 04/06/2025 meeting. The Board **Approved** the minutes.

Treasurer Report

Kevin Hawkins gave the Treasurer report. We reviewed the Financial Statement as of June 26th. Straub has been emailed due to not yet receiving the July bill for landscaping. We have ~\$4000 cash on hand in a CD that does not show in the Financial Statement, but that will soon be returned to our savings account, along with ~ \$80 in interest.

Landscape Report

Pam Burnor gave the Landscape report. A written letter was sent to the homeowner at the intersection of Snowbrush and 29th Street who requested Straub no longer maintain property along the street. The homeowner has not responded back to the HOA Board. We will follow up with Straub if the homeowner has contacted them directly. There have been tree branches cut down and left on the ground along the section of the greenway between Huckleberry and Silktassel Ct. No requests to the City or Straub were placed by the HOA for those branches to be cut down. Pam will contact the City to inform them that it appears a City contractor cut the branch but did not chip it as the City generally requires.

We have not yet heard from the City regarding fixing uneven sidewalks.

Website Report

Kevin Hawkins delivered a brief report from Rob Putnam on the website: no new changes or notes.

Welcoming Report

There is nothing to report as there have been no new members.

Neighborhood Watch Report

Pam Burnor gave the Neighborhood Watch report. Pam Burnor recently distributed two reports to the Neighborhood Watch Captains for sharing with members. No incidents were reported in or near our neighborhood.

Old Business

Sharing the Firewise assessment more wisely

Kevin Hawkings noted that we agreed at a previous meeting to return to the question of whether to post the Firewise assessment to the UTHOA website or otherwise share it more widely. Pam Burnor noted that once the area HOAs submit the letter about fire risk to the City of Corvallis, it would make sense to post the assessment. Karyn Bird suggested releasing the letter to HOA members to help guide and answer any questions. Kevin agreed in making the both publicly available on the website and said that once the letter is submitted, he will create a PDF combining both documents and work with the webmaster to post it.

New Business

Proposal to survey members about their relative interest in maintaining green grass vs. saving water

Kevin Hawkins suggested sending out an email survey to the UTHOA members to gather opinions on how aggressive we should be watering our public green spaces. We have cut back watering ~15% over the two previous years. Kevin will draft a questionnaire to send out that includes a statement that if we can meet a quorum of responses (>61 responses), we will follow the guidance of members.

Planning for National Night Out 2025

Pam Burnor summarized activities that the Board planned in past years for National Night Out. This year it will take place on Tuesday, August 5th. Pam Burnor will request a visit from Public Safety officials from the City and request the attendance of our city council member (and UTHOA member) Carolyn Mayers.

Enforcement of CC&R prohibition against yard signs

Karyn Bird reported on recent cases of signs in members' yards and in one case on the 29th Street greenway. The Board permitted high school graduation signs during the pandemic but did not allow them this year. The Board discussed whether to resume making an exception for graduation signs but did not reach a consensus, so the Board recommended that next year's Board take up this question again in the spring.

Proposal to co-sign letter from Timberhill HOAs to City of Corvallis about fire safety

Karyn Bird will sign the letter on behalf of UTHOA.

Emerald Ash Borer Beetles

Pam Burnor reported a potential Emerald Ash Borer infestation could be damaging ash trees. Pam reached out to the city and Oregon State Department to assess.

Adjournment

The next board meeting was set for Sunday, September 28th at 2 p.m.

The meeting was adjourned at 3:30 p.m.