

Minutes of the UTHOA Board of Directors Meeting

Date

September 28th, 2025

Time

2:00 p.m.

Meeting called to order by

Karyn Bird

In Attendance

Kevin Hawkins, Karyn Bird, James Pillard, and Rob Putnam were present.

Approval of Minutes

Karyn Bird moved to approve the minutes from the 07/13/2025 meeting. The Board **approved** the minutes.

Treasurer Report

Kevin Hawkins gave the Treasurer report. The 6-month CD reached term, with the balance going into the UTHOA checking account [actually it's the savings account]. Interest earned so far this year is \$85. We are still expecting final water bills, but everything seems to be on track for spending this year.

Landscape Report

Kevin Hawkins gave the Landscape report in Pam Burnor absence. OregonWasp declined to remove the wasp nest in a tree along the 29th Street landscaping that we had reported to the city because it's so late in the season, but Kevin discovered today that someone has removed it in the past few days. The planned meeting involving the City, Meadowridge HOA, and UTHOA was canceled by the city, but the city has still not offered a new time for a rescheduled meeting. We are hoping that this meeting will finally result in the City providing a "prescription" allowing for us to get outside help in clearing brush in the greenway. [Pam's report also urged our members to continue being vigilant through the end of fire season in October.]

Website Report

Rob Putnam delivered a brief report on the website: no new changes or notes. Website annual hosting fee of \$48 is coming up soon. Karyn Bird moved to approve reimbursement for the fee. The Board **approved** the reimbursement. Rob said he plans to review the website documentation when submitting the reimbursement. Karyn suggested that we plan to review this documentation annually when reimbursing website hosting.

Welcoming Report

There is nothing to report as there have been no new members, though one house on Silktassel is about to go on the market and another on Silktassel is expected soon.

Neighborhood Watch Report

Kevin Hawkins gave the Neighborhood Watch report. The most recent report showed a burglary on the east side of 29th Street (not in our HOA).

Old Business

Results of member survey on landscape irrigation

Kevin Hawkins gave a report on the member survey he put together based on the discussion at the last Board meeting. The survey was sent out on August 23rd, and 35 responses were received. Votes were spread pretty evenly across the five choices on the scale of how much to water. The Board considered reaching out to experts at OSU for an updated recommendation on how much to water but instead decided as a next step to get bids for replacement of the turf and irrigation system in one irrigation zone at a time to reduce water consumption. Kevin will coordinate with Pam on getting bids.

New Business

Bids for landscape maintenance

Kevin Hawkins noted we will need a bid from Straub for landscaping services for next year but could consider getting additional bids as well. James Pillard will pass on some contacts for landscaping companies, and Kevin will coordinate with Pam.

Proposal to end the UTHOA Zoom subscription

Kevin Hawkins proposed letting the Zoom subscription lapse and not renewing. The Board **approved** not renewing the subscription.

Set date and time for next Board meeting

The next board meeting was set for Sunday, December 7th at 2 p.m. Rob Putnam said he would reserve the meeting room for us.

Adjournment

The meeting was adjourned at 2:47 p.m.